**Request form for Proposed Amendments to Modules/Programmes**

***All Changes will become effective from the next Academic Year***

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| **Faculty / Department** |  |
| **Programme** |  |
| **Year & Level** |  |
| **Semester** |  |
| **Number of Credits** |  |
| **Module Title** |  |
| **Lecturer** |  |
| **Current Academic Year** |  |
| **Is the module common to other full-time OR Life-Long Learning programmes? If so, list them** |  |

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| **Does the change involve moving a module from one semester to another?Yes  No**  ***If Yes, give details:***    **Current Semester of Named Module Proposed Semester of Named module**  **Semester 1 Semester 1**  **Semester 2 Semester 2**  **Year Long** | | |
| **Is the amendment requested motivated by a change in lecturer?** |  |
| **Has the Subversion/copy of the module been created on Module Manger?** |  |
| **What is the Code:** |  |

**DESCRIPTION OF CHANGE**

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| **Is there a change to the Assessment Strategy?Yes  No**  ***If Yes, attach a copy of the proposed Approved Course Schedule and give details below:*** | | | | |
|  | **CA** | **Project** | **Practical/Oral** | **Final Exam** |
| **Current %** |  |  |  |  |
| **Proposed %** |  |  |  |  |

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| **Summary of Change to programme (if any):**  **Please tick relevant box(es) and attach a copy of the proposed Syllabus** |
| Amendment to Syllabus Content Removing or introducing module |
| Number of Assessments Learning Outcome Alignment |
| **Description (provide concise detail)** |
| **Rationale for Change (provide concise detail)** |
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| **Which category does the proposed change fall under? Minor  Major** |

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| **Signed (Dean of Faculty/HoD):** |  |
| **Dated:** |  |