

Quick reference guide to finding a module descriptor on Module Manager

Login to Module Manager

♣ You need an AIT email address to access AMM 3.0. No further authorisation is required.

• You can log in AMM 3.0. from 'Quicklinks' on the AIT homepage or use the url:
<https://amm.ait.ie/en/login>

♣ **Username:** jbloggs@ait.ie **Password:** Your latest network password.

♣ The default start page is a listing of all your modules.



The screenshot shows the 'Academic Modules' page with a table of modules. Annotations with red boxes and arrows point to specific parts of the table:

- A red box around the 'D' in the 'S' column is labeled 'Module Status (see below)'.
- A red box around the 'Social Media 3' title is labeled 'View the PDF online'.
- A red box around the '06' in the 'Level' column is labeled 'NFQ Levels (see below)'.
- A red box around the '05' in the 'Credit' column is labeled 'Number of credits- student workload should correspond (see below)'.
- A red box around the 'McDermott, Geraldine' in the 'Primary Author' column is labeled 'Person who developed the module descriptor'.
- A red box around the 'Downloads' icon in the action column is labeled 'Download a copy of the PDF'.

S	Code	Start	End	Title	Level	Credit	Dept.	Primary Author	Downloads
D	COMM06016	000000	999999	Social Media 1 (Part-time)	06	05	HUM	McDermott, Geraldine	[Download]
D	SYS07001	201000	201400	Information Systems in Childcare	07	05	HUM	McDermott, Geraldine	[Download]
D	COMP06007	201000	201400	Information Technology	06	05	HUM	McDermott, Geraldine	[Download]
D	COMM08013	000000	999999	Social Media 3	08	05	HUM	McDermott, Geraldine	[Download]

Module Status (see below)

View the PDF online

NFQ Levels (see below)

Number of credits- student workload should correspond (see below)

Person who developed the module descriptor

Module Status

The column titled 'S' indicates the status of each module. Below is a list of the codes and their meaning.

D (Draft) These modules are works in progress. You can save your work and reopen your draft at a later stage for further editing. Once you have completed your module, you can submit it to your Head of Department for approval.

PA (Pending Approval by Faculty) Once you submit your draft module to your HoD, it will have a status of PA and cannot be edited further unless it is reset to a draft. Your HoD can reset your module to a draft. Do not make another copy to edit a module with a PA status as this can lead to confusion for the programme builder when constructing the programme APS.

AS (Approved by Faculty) These modules are approved by the HoD and are pending approval by Academic Council. Should your AS module need to be reset to a draft please contact your HoD. This may be necessary after a panel visit, if they make recommendations for changes and you need access to your module to make edits.

AAC (Approved by Academic Council) these modules are finalised and now ready to move to Banner.

IB (In Banner) these modules are approved and are uploaded in Banner. No editing is possible other than booklists, when changes are required you will need to create a subversion, refer to 2.1 for instructions.

X (Archived Modules) These modules are no longer in use and are archived by the Registrar's Office.

NFQ Levels

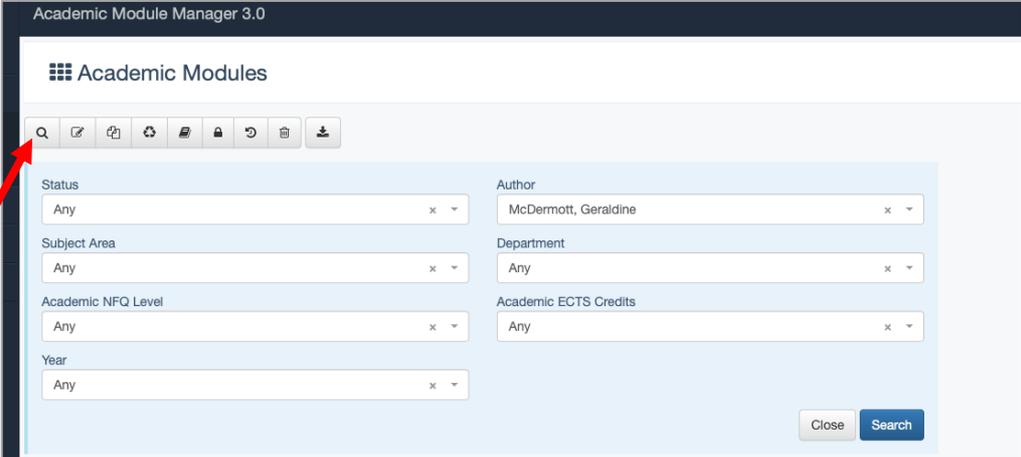
In AIT, generally the **first two years** of a level 8 degree are at level 6, the third year at level 7 and the fourth at level 8.

Academic ECTS Credits

ECTS credits relate to the workload of the module with 5 credits broadly equivalent to 125-150 hours of effort i.e. classes, independent learning and assessment. In AIT, 5ECTS or multiples of 5 ECTS are used when designing modules and programmes.

Search for other module descriptors

Use the Advanced Search option to look up other module descriptors.



Academic Module Manager 3.0

Academic Modules

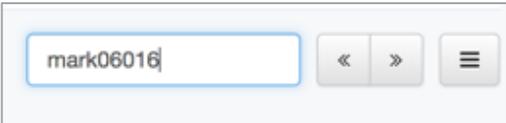
Search filters:

- Status: Any
- Subject Area: Any
- Academic NFQ Level: Any
- Year: Any
- Author: McDermott, Geraldine
- Department: Any
- Academic ECTS Credits: Any

Buttons: Close, Search

Click here to open Advanced Search window

If you know the code of the module you are looking for you can type it directly into the search box and select return.



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Navigation buttons: <<, >>, menu icon

This will bring back the required module.

