



Institiúid Teicneolaíochta
Bhaile Átha Luain
Athlone Institute of
Technology

Parking Infringement Appeal Form

The following conditions will not be regarded as sufficient grounds for a successful appeal:

- 1) Parking in an un-marked space
- 2) Failure to change the 'protected' vehicle details
- 3) The unavailability of parking spaces
- 4) The urgent requirement to attend lectures or duties
- 5) Intended or unintended parking obstruction
- 6) Apparent similarly parked vehicle not penalised
- 7) Submitting incorrect registration number or other errors when purchasing a permit
- 8) Lack of awareness/knowledge regarding the parking rules and regulations on campus
- 9) Appeals not received at the Estates Office within twenty-eight days of parking infringement

Please note the following:

- 1) Parking Infringement Appeal Forms must be submitted within 28 days of the date of the infringement. Forms received after this date will be deemed invalid.
- 2) Forms submitted with incomplete information will be deemed invalid.
- 3) A copy of the infringement/warning notice must be appended to the appeal form.
- 4) Please forward the completed form to the Estates Office at Athlone Institute of Technology, Dublin Road, Athlone, Co. Westmeath.

Name (PRINT): _____

Address: _____

Contact No: _____

Contact email: _____

Car Registration No: _____

APCOA Receipt No: _____

Please mark the appropriate box:

- 1) Student
- 2) Staff Member
- 3) Researcher
- 4) Contractor
- 5) Visitor
- 6) Other Please specify: _____

Precise location of where the vehicle was issued warning notice or clamped:

Please state why you wish to appeal against the warning notice or clamp:

Signature: _____

Date: _____