

Compassionate Leave Allowances

Compassionate Leave may be granted to provide staff with time away from work at a time of personal or family need, especially when there is a death or critical illness in the family. Leave with pay will be granted as follows:

Relationship	No. of Days
Spouse	5
Son/Daughter	5
Mother/Father	3
Sister/Brother	3
Mother In Law/Father In Law	3
Sister In Law/Brother In Law	3
Half Brother/Half Sister	3
Step Brother/Sister	3
Grandchild	3
Uncle/Aunt	1
Niece/Nephew	1

If additional leave is required staff member should discuss with their Manager.