

EXCAVATION PERMIT



This permit is for Contractors engaged by AIT to carry out works on Campus which involve excavations. An excavation is defined as any dig in excess of 300mm below the existing surface level, whether carried out by hand or by mechanical means

GENERAL INFORMATION

Project/Work(s)	
Permit Request Date:	
Contractor (company) Name:	
Contractors Person Responsible:	
Contact Phone No:	
Email Address:	
Location where Excavations to be undertaken:	
Description of Excavation Works to be undertaken:	
Excavation works commencement time & date:	
Excavation works completion time & date:	

PRECAUTION CHECKLIST

Question	Yes	No
• Is a Safe System of Work in place and will it be implemented?	<input type="checkbox"/>	<input type="checkbox"/>
• Does the dig involve deep excavations i.e. greater than 1.25m?	<input type="checkbox"/>	<input type="checkbox"/>
• Have the proposed dig location(s) been surveyed for presence of existing services?	<input type="checkbox"/>	<input type="checkbox"/>
• Have underground services been established in the location of the excavation(s)?	<input type="checkbox"/>	<input type="checkbox"/>
• Are there any overhead lines in the vicinity of the excavations?	<input type="checkbox"/>	<input type="checkbox"/>
• Will secure hoardings, barriers, guardrails, toe boards, signage be provided as required?	<input type="checkbox"/>	<input type="checkbox"/>
• Has a Risk Assessment being carried out and control measures actioned?	<input type="checkbox"/>	<input type="checkbox"/>
• Other Precautions – please provide details of additional precautions to be taken, and limitations on work, work equipment, work materials etc:		

DECLARATION & SIGNATURE

I confirm that adequate safe systems of work will be maintained and that all of the required precautions for Excavations will be undertaken, and the information provided in this form is true and accurate.

Name (in BLOCK CAPITALS):	
Signature:	
Contractor Name:	
Date:	

AUTHORISATION on behalf of AIT

Name (in BLOCK CAPITALS):	
Signature:	
Date:	

PERMIT RETURN DATE & SIGNATURE

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